

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School
November 24, 2015
5:30 PM
Board Meeting Minutes

Call to order: 5:35 pm Attendance: Adcock, Bunce, Danzey, Schwinn, Thornton

I. APPROVAL OF AGENDA

Motion to approve with added item: Adcock; 2nd: Thornton. Unanimously approved.

II. APPROVAL OF MINUTES: Board Meeting, October 15, 2015

Motion to approve as presented: Adcock; 2nd: Bunce Unanimously approved.

III. HEARING FROM THE PUBLIC

None

IV. CONSENT AGENDA

A. Schools Operations Update

1. Financial reports

a. Monthly Financial Review & Cash Flow Projection

Motion to accept financial reports and request accountant to move "Due to NEP" to Accts Payable to be written off as appropriate: Adcock; 2nd: Bunce Unanimously Approved.

2. Palm Bay Prep – Principal's Report

a. Enrollment Update

b. Academic/Activities Update

3. Central High School – Principal's Report

a. Enrollment Update

b. Academic/Activities Update

c. Facilities

4. Updates learned from Charter School Conference

All items reviewed and discussed

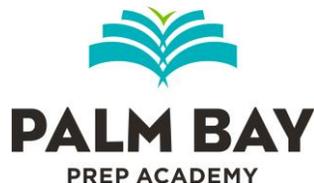
V. ACTION ITEMS

A. Employee Handbook

Motion to approve: Thornton; 2nd: Schwinn Unanimously approved.

B. Employment Agreements

Motion to approve, but add logos for both schools and use one document for all schools under Palm Bay Education Group, Inc.: Schwinn; 2nd: Bunce. Unanimously approved.



C. Update By-laws

Motion to approve: Schwinn; 2nd: Adcock. Unanimously approved.

D. Update Policies

- a. **Conflict of Interest**
- b. **Dispute Resolution**
- c. **Financial Controls – Inventory**
- d. **Lottery**
- e. **Procurement**
- f. **Public Attendance and Participation**

Motion to accept and approve all policies: Adcock; 2nd: Thornton Unanimously approved.

VI. INFORMATION ITEMS

ADD: Comments from Mrs. Adcock

- Asked board to consider either a formal or informal focus on performing arts*
- Asked board to consider for next year to schedule Professional Development days on Fridays instead of Wednesdays*

Next Meeting: Thursday, December 17, 2015 at 5:00 pm
Accreditation Visit: April 4 & 5, 2016

VIII. GOOD OF THE ORDER

Mr. Schwinn discussed a concern expressed by his daughter regarding one teacher. Mrs. Fontaine will address.

IV. Meeting Adjournment

6:41 pm.