

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School
Board Meeting
2381 St. Andrews Blvd. Panama City
August 25, 2016
5:00 PM
Minutes

Call to Order: 5:01 pm Attendance: Mrs. Adcock, Mrs. Bunce, Mr. Danzey Absent: Mr. Thornton School personnel in attendance: Mrs. Lovett, Dr. Fontaine, Mr. Knapp, Mr. Hearn (board counsel) by phone.

I. APPROVAL OF AGENDA

Motion to approve as presented: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

II. APPROVAL OF MINUTES: Board Meeting and Workshop, July 22, 2016

Motion to approve as presented: Mrs. Bunce; 2nd: Mrs. Adcock Unanimously Approved.

III. HEARING FROM THE PUBLIC

None

IV. CONSENT AGENDA

A. Schools Operations Update

1. Financial reports

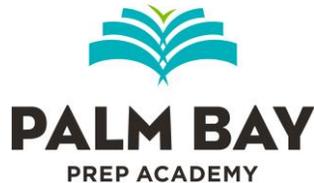
Motion to approve financial reports: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved

- a. Purchases
- b. Accounts Payable

Motion to approve write off of old accounts payable as presented: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

- 2. Palm Bay Prep – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
- 3. Central High School – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
 - d. Grant Update
- 4. *Elementary Application Update- added*

All items reviewed and discussed



V. ACTION ITEMS

A. Employee Handbook 16-17

Motion to approve: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

B. Parent/Student Handbook 16-17

1. Palm Bay Prep

2. Central High School

Motion to approve both schools' handbooks: Mrs. Bunce; 2nd: Mrs. Adcock Unanimously approved.

C. Safety Plan 16-17

1. Palm Bay Prep

2. Central High School

Motion to approve both schools' safety plans: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

D. Budget 16-17

1. Palm Bay Prep

Motion to approve Palm Bay Prep Academy budget: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

2. Central High School

Motion to approve Central High School budget: Mrs. Bunce; 2nd: Mrs. Adcock Unanimously approved.

E. Organizational Chart/Approved Positions 16-17

Motion to approve: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

VI. DISCUSSION ITEMS

A. Facility Planning

Reviewed and discussed information shared from realtor and contractor.

VII. INFORMATION ITEMS

- **Next Meeting: Thursday, September 22, 2016 at 5:00 pm** – to be held at Central High School 1826 Lisenby Ave. Panama City

VIII. GOOD OF THE ORDER

- **Florida Charter School Conference – 11/2/16 – 11/4/16**

Discussed possibility of Mr. Danzey and Mrs. Bunce attending.

IX. Meeting Adjournment - 6:29 pm